7th Edition
Quick Reference Guide

**Journal Article**

Author, A. A., & Author, B. B. (Year). Title of the article. *Name of the Periodical, volume(issue), #–#.* https://doi.org/xxxx

- Invert names so that the last name comes first, followed by a comma and the initials. Leave a space between initials. Retain the order of authors’ names.
- Place the year in parentheses. End with a period.
- Capitalize only the first letter of the first word. For a two-part title, capitalize the first word of the second part of the title. Also capitalize proper nouns. Do not italicize. End with a period.
- Capitalize all major words in the periodical name. Follow with a comma. Italicize the periodical name (but not the comma after).
- Italicize the volume number. Do not put a space between the volume number and the parentheses around the issue number.
- Do not italicize the issue number or parentheses. Follow the parentheses with a comma. **No issue number?** That’s okay. Follow the volume number with a comma.
- Include the article page range. Use an en dash; do not put spaces around the en dash. End with a period.
- **Does the article have a DOI?** Include a DOI for all works that have one. Do not put a period after the DOI.

**Book**

Author, A. A., & Author, B. B. (Copyright Year). *Title of the book (7th ed.).* Publisher. DOI or URL

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- Include the name of the publisher, followed by a period. Do not include the publisher location. **Are there multiple publishers?** If so, separate them with a semicolon.
- **Does the book have a DOI?** Include a DOI if available. Do not include a URL or database information for works from academic research databases. Include a URL for ebooks from other websites. Do not put a period after the DOI or URL.
- **Does the book have an edition or volume number?** If so, include the number in parentheses after the title but before the period. If both, show edition first and volume second, separated by a comma. Do not put a period between the title and the parenthetical information.
Chapter in an Edited Book


In A. A. Editor & B. B. Editor (Eds.), Title of the book (2nd ed., pp. #–#).

Publisher. DOI or URL

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Capitalize only the first letter of the first word. For a two-part title, capitalize the first word of the second part of the title. Also capitalize proper nouns. Do not italicize. End with a period.

Write the word "In" and the initials and last name (not inverted) of each editor. Use "(Ed.)" for one editor or "(Eds.)" for multiple editors. End with a comma.

Provide the title of the book in which the chapter appears. Capitalize only the first letter of the first word. For a two-part title, capitalize the first word of the second part of the title. Also capitalize proper nouns. Italicize the book title.

Include the chapter page range. End with a period. Does the book have an edition or volume number? If so, include the number in parentheses before the page range. If both, show edition first and volume second, separated by a comma, before the page range. Do not put a period between the title and the parenthetical information.

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